

THE CATARAQUI REGION CONSERVATION AUTHORITY

MINUTES OF THE FULL AUTHORITY ANNUAL GENERAL MEETING

JANUARY 19, 2011

OUTDOOR CENTRE - LITTLE CATARAQUI CREEK CONSERVATION AREA

Present: Robert Morrison, Chair Jeff Banks Colin Boag
John Bonser Velma Kelsey Allan McPhail, Vice-Chair
Lisa Osanic Gary Osborne Bill Pierson
Penny Porter Jeff Scott Jane Topping
Ron Vandewal

Regrets: Rick Downes Dorothy Hector

Staff Present: Steve Knechtel, General Manager/Secretary-Treasurer; Sukriti Agarwal, Environmental Planner; Tom Beaubiah, Biologist; Donna Campbell, Administrative Assistant; Dianne Doyle, Receptionist/Clerk; Rob Gerritsen, Conservation Lands Coordinator; Peter Hebert, Water Resources Technician; Richard Horton, Operations; Rick Knapton, Forestry Technician; Karla Maki-Esdon, Communications Coordinator; Angela McAneney, Education Assistant; Rob McRae, Project Manager, SWP; Jason Messenger, Development Technician; Sara O'Neill, Environmental Planner; Cheryl Rider, Finance Coordinator; Casey Sharp, Communication and Marketing Officer; Mara Shaw, Watershed Management Coordinator

Guests: Pat McNamee, Cataraqui Trail Management Board Member

The meeting commenced at 7:00 P.M. Bob Morrison, Chair for 2010, welcomed everyone to the meeting. He noted that there were staff members present, and requested that they introduce themselves.

1) Roll Call and Mileage

There were thirteen (13) members present.

2) Approval of Agenda

The Chair noted that there were changes to the agenda. These included additional correspondence regarding FABR Sustainable Communities Workshops series and a deletion under Presentation and Consideration of Reports, Statement of Accounts for December 2010 was not available.

Moved by: John Bonser
Seconded by: Allan McPhail

THAT the agenda be adopted as amended.

Carried

3) Declarations of Conflict of Interest

There were none.

4) **Delegations**

a) **Recognition of Cataraqui Region Conservation Authority staff years of service**

Allan McPhail, Chair of the Personnel Committee, recognized staff members for their long standing years of service. He announced that Angela McAneney has provided ten (10) years of service, Rob Gerritsen and Rick Knapton have provided twenty (20) years of service, and that Clarence Shetler, who was unable to attend, has provided thirty-five (35) years of service to the CRCA. Allan announced that the “Years of Service” plaque had been updated to reflect these changes. At this point, the staff members who were recognized and present assembled for a photo with Allan.

5) **Remarks from the 2010 Chair** *(attached)*

The Chair provided verbal remarks to members, a copy of which is attached to these minutes.

6) **General Manager/Secretary-Treasurer’s Remarks** *(Report IR-001-11 distributed with Agenda)*

The General Manager/Secretary-Treasurer's remarks were circulated with the agenda. There were no questions or comments with respect to this report.

Resolution: **001-11**
Moved by: John Bonser
Seconded by: Jane Topping

THAT the Cataraqui Region Conservation Authority receive the report of the General Manager/Secretary-Treasurer dated January 12, 2011.

Carried

7) **Approval of November 24, 2010 Minutes** *(previously distributed)*

Moved by: Colin Boag
Seconded by: Allan McPhail

THAT the minutes of the November 24, 2010 meeting of the Cataraqui Region Conservation Full Authority be approved as circulated.

Carried

8) **Business Arising**

There was none.

9) **Correspondence and Information**

The following items were provided for information:

a) **Friends of Mac Johnson Wildlife Area - Annual Report**

It was noted that this item did not get distributed electronically as stated on the Agenda but will be provided electronically as an attachment to these minutes.

b) Confirmation of members to the CRCA for 2011

The Chair advised that correspondence regarding appointment of member(s) to the Cataraqui Region Conservation Authority for 2011 had been received from: Athens, Brockville, Front of Yonge, Greater Napanee, Kingston, Leeds and the Thousand Islands, Loyalist, Rideau Lakes and South Frontenac.

Resolution: 002-11
Moved by: John Bonser
Seconded by: Allan McPhail

THAT the transmittals from municipalities of member's appointments to the Cataraqui Region Conservation Authority for 2011 be received.

Carried

c) Frontenac Arch Biosphere Reserve (FABR) Sustainable Communities Workshops (*addition to Agenda*)

Two fliers were circulated at the meeting. The General Manager advised that FABR would be hosting a series of Sustainable Communities workshops, from January to March 2011. He noted that the first, entitled *Creative/Educational Tourism*, is being held on Thursday, January 27, 2011 in Gananoque and a second entitled *The Power of Partnerships*, is being held on Saturday, January 29, 2011 in Brockville. The fliers are provided electronically as an attachment to these minutes.

10) Elections and Appointments

a) Election of Chair and Vice-Chair

Bob Morrison turned the chair over to Steve Knechtel, General Manager/Secretary-Treasurer, for the election of chair and vice-chair of the Conservation Authority at this time. The General Manager declared the positions vacant, and advised that he would call for nominations for the position of chair and vice-chair of the Authority three times.

Moved by: John Bonser
Seconded by: Bill Pierson

THAT Robert Morrison be nominated for the position of chair of the Cataraqui Region Conservation Authority for 2011.

Carried

Moved by: Jane Topping
Seconded by: Penny Porter

THAT nominations be closed.

Carried

Steve Knechtel, General Manager/Secretary-Treasurer, announced that Robert Morrison was declared chair of the Cataraqui Region Conservation Authority for 2011 by acclamation.

The General Manager/Secretary-Treasurer then advised that nominations for the position of vice-chair would be received.

Moved by: John Bonser
Seconded by: Bill Pierson

THAT Allan McPhail be nominated for the position of vice-chair of the Conservation Authority for 2011.

Carried

Moved by: Jane Topping
Seconded by: Bill Pierson

THAT nominations be closed.

Carried

With the indication of his willingness to serve, Allan McPhail was declared vice-chair of the Conservation Authority for 2011 by acclamation.

b) Appointment of members to Advisory Boards

i) *Appointment to Advisory Boards (Report IR-002-11 distributed at meeting)*

The Chair reported on the direction given by the members regarding their membership on the three advisory boards. He advised that a table of those members interested was distributed in members folder. Allan McPhail noted that for the best interest of the authority, he was willing to sit on the WMAB instead of having two members from South Frontenac on the AFAB. Members concurred and appointees to the three advisory boards were presented as follows:

Administration and Finance Advisory Board (AFAB)

- Dorothy Hector
- Jeff Banks
- Ron Vandewal

Conservation Lands Advisory Board (CLAB)

- Jane Topping
- Colin Boag
- John Bonser
- Jeff Scott
- Gary Osborne

Watershed Management Advisory Board (WMAB)

- Jane Topping
- Allan McPhail
- Bill Pierson
- Lisa Osanic

Resolution: 003-11
Moved by: Colin Boag
Seconded by: Ron Vandewal

THAT the appointment of members for 2011 to the Cataraqui Region Conservation Authority's three advisory boards be accepted as presented.

Carried

The meeting resumed following a short break during which time members of the advisory boards chose their chairs and vice-chairs for 2011. Members were informed before the break that Dorothy Hector wished for her name to be put forward as Chair of the Administration and Finance Advisory Board.

ii) *Election of the Chair and Vice-Chair of Advisory Boards*

After hearing the advisory board choices, the General Manager advised that as per item B8 of the Administration Procedures, *No one representative on the CRCA Board shall hold more than one of the following positions at any one time: Chair of the Authority, Vice-chair of the Authority, Chair of the Administration and Finance Advisory Board, Chair of the Watershed Management Advisory Board, or Chair of the Conservation Lands Advisory Board.* Therefore, Allan McPhail, newly elected Vice-Chair of the CRCA, could not hold the position of Chair of the WMAB. The WMAB members agreed to discuss this matter further and report back. Members agreed to defer this item until later in the meeting.

11) Presentation and Consideration of Reports

a) Consideration of Annual Appointments and Reviews (*Report IR-003-11 distributed with Agenda*)

Steve Knechtel, General Manager/Secretary-Treasurer, reviewed his report and advised members that in an effort to streamline the appointments and routine considerations that occur at each Annual General Meeting a report has been prepared which provides one comprehensive recommendation.

➤ CRCA representatives:

Members reviewed section 1 of the report and concurred that Jane Topping be reappointed to FABR and the Rideau Corridor Strategy Steering Committee (as alternate) to allow for continuity. It was confirmed that the representatives to Conservation Ontario continue to be the Chair of the CRCA, Bob Morrison and the General Manager as alternate. Allan McPhail expressed his interest in representing the CRCA on the Cataraqui Trail Management Board and was so appointed.

➤ Advisory Committees Membership:

Members reviewed section 2 of the report. The General Manager advised that slates of members were pending for both the Lemoine Point and Parrott's Bay Advisory Committees. He advised that the Cataraqui Trail Management Board slate was available in members' folders and advised of one addition, Allan McPhail as appointed tonight, as the CRCA representative.

➤ Borrowing and Policies Reviews:

The General Manager informed members that the first item in section 3 of the report was to advise our bank of authorization to borrow money if required. He further advised that the last two items were legislative requirements.

Resolution: 004-11
Moved by: Colin Boag
Seconded by: John Bonser

THAT the Cataraqui Region Conservation Authority approve for 2011 the various appointments to the Frontenac Arch Biosphere Reserve, Conservation Ontario, Cataraqui Trail Management Board and Rideau Corridor Strategy Steering Committee, confirmation of membership of the Cataraqui Trail Management Board as amended, authorization to borrow; and annual reviews of corporate health and safety and workplace violence and harassment policies as outlined in the General Manager's report dated January 12, 2011.

Carried

b) List of Accounts for Approval for period ending:

- i) *November 30, 2010 (distributed with Agenda)*
- ii) *December 31, 2010 (distributed with Agenda)*

The General Manager/Secretary-Treasurer reviewed and acquainted new members with the list of accounts. He explained that all expenses are through the approved budget or other approvals throughout the years. The General Manager provided members with clarification on certain line items.

The Chair advised that Cheryl Rider, Finance Coordinator, was regularly in attendance throughout the year and available to answer any questions members may have.

Resolution: 005-11
Moved by: Jane Topping
Seconded by: Colin Boag

THAT the List of Accounts for the Cataraqui Region Conservation Authority dated November 30, 2010 in the amount of \$237,641.00, and dated December 31, 2010 in the amount of \$406,393.07 be approved.

Carried

Lisa Osanic and Jeff Scott joined the meeting at this time.

c) Statement of Expenditures and Revenues (SER) to the end of:

- i) *November 2010 (distributed with Agenda)*
- ii) *December 2010 (unavailable)*

It was noted that the December SER was not available.

Resolution: 006-11
Moved by: John Bonser
Seconded by: Allan McPhail

THAT the Statement of Expenditures and Revenues for the Cataraqui Region Conservation Authority for the periods ending November 2010 be received.

Carried

- d) 2009 2010 Year-end – Recommendation on Deferred Revenue and Reserve Transfers (*Report IR-004-11 distributed at meeting*)

The General Manager/Secretary-Treasurer's report was distributed at the meeting. He advised that the report recommended transfers to and from reserves and deferred revenue related to General Levy to allow for the continuation of Conservation Authority initiatives from 2010. Direction on the report was sought in order for the auditor to prepare a financial statement for 2010. There were no questions on this report.

Resolution: 007-11
Moved by: Bill Pierson
Seconded by: Allan McPhail

THAT as part of its year-end reporting the Cataraqui Region Conservation Authority transfer funds to and from specified deferred revenue and reserve accounts related to initiatives undertaken in 2010, as outlined in the General Managers/Secretary Treasurer's report dated January 19, 2011.

Carried

- e) Executive Hearing Committee – Report of November 2010 hearing (*Report IR-005-11 distributed with Agenda*)

The Chair advised that the report had been distributed with the agenda and that the Board was being asked to endorse the recommendation. There were no questions or comments with respect to this report.

Resolution: 008-11
Moved by: Allan McPhail
Seconded by: Colin Boag

THAT the Cataraqui Region Conservation Authority endorse the decision of the Executive Hearing Committee to grant permission with conditions, made November 24, 2010, regarding the application by Jeff Paine, Templeman Menninga LLP, agent for Carl Lovas, owner, pursuant to Ontario Regulation 148/06, file reference F-350/10-SLR.

Carried

- f) 2011 Meetings

- i) *Proposed Schedule* (*Report IR-006-11 distributed at meeting*)

The proposed 2011 meeting schedule for the Full Authority and Advisory Board meetings, which was distributed at the meeting, was considered at this time. It was noted that meetings are held on Wednesday's at 7:00 P.M. The schedule is subject to change. Discussion was held between advisory board members and although there was concurrence to use the schedule as a guide, some potential changes were requested as follows:

- AFAB would like to consider holding meetings during the day. Awaiting confirmation from the Chair who was not in attendance
- CLAB would like to consider switching from 1st Wednesday to 2nd Wednesday and switching March meeting to February
- WMAB would like to consider switching the March meeting to the 2nd Wednesday

These changes were noted and a revised draft schedule is attached.

Resolution: 009-11
Moved by: Jeff Banks
Seconded by: Bill Pierson

THAT the proposed 2011 meeting schedule be accepted by the Cataraqui Region Conservation Authority as a guide.

Carried

10) Elections and Appointments (Continued)

b) Appointment of members to Advisory Boards

ii) *Election of the Chair and Vice-Chair of Advisory Boards*

At this point, Allan McPhail announced that after discussions with Lisa Osanic, she had agreed to be Chair of the Watershed Management Advisory Board.

Resolution: 010-11
Moved by: Bill Pierson
Seconded by: John Bonser

THAT the chairs and vice-chairs of the Cataraqui Region Conservation Authority's Administration and Finance, Conservation Lands and Watershed Management advisory boards for 2011 be as follows, respectively:

Administration and Finance Advisory Board (AFAB)

- Dorothy Hector, Chair
- Ron Vandewal, Vice-Chair

Conservation Lands Advisory Board (CLAB)

- John Bonser, Chair
- Colin Boag, Vice-Chair

Watershed Management Advisory Board (WMAB)

- Lisa Osanic, Chair
- Jane Topping Vice-Chair

Carried

11) Presentation and Consideration of Reports (continued)

f) 2011 Meetings

ii) *Proposed Education Sessions (Report IR-007-11 distributed at meeting)*

Steve Knechtel, General Manager/Secretary-Treasurer, reviewed his report which was distributed with the Agenda. He noted that his report outlined a proposal to include education sessions as part of the Full Authority meetings throughout 2011. He suggested that these sessions would be used to review how the CRCA contributes to the Region, refresh ourselves about the watershed area and how we manage it, and also as an informal tool to assist with development of the next WorkPlan. There was consensus to move ahead and it was noted that intent is to work sessions in accordance with Full Authority agenda timeframe.

Resolution: 011-11
Moved by: Jane Topping
Seconded by: Colin Boag

THAT the Cataraqui Region Conservation Authority include education sessions as part of its Full Authority meetings in 2011.

Carried

12) Announcements or Inquiries

a) Source Protection Planning - Roundtables and updates

The General Manager/Secretary-Treasurer, provided members with updates on Drinking Water Source Protection. He advised of a series of 12 roundtable events which are being held this winter and spring, hosted by the Source Protection Committee. He noted that the roundtables were key gatherings at which draft source protection plan policies will be discussed. Steve encouraged members to participate. A copy of the scheduled roundtables is attached to these minutes.

Steve advised that the Source Protection Authority (SP Authority) meetings are anticipated in February, May and October of this year. He noted that at the February CRCA/SP Authority meeting, staff will seek a representative to sit on an application review committee for the Ontario Drinking Water Stewardship Program.

He noted that there were two reports being worked on this year, an Updated Assessment Report and a Source Protection Plan.

b) Draft 2011 Budget

Steve Knechtel, General Manager/Secretary-Treasurer, advised members that the draft 2011 budget had been provided to member municipalities. He noted that this item would be on the February agenda. Steve indicated that he had scheduled budget presentations to Loyalist, Front of Yonge and Kingston. He inquired if members were aware of any municipal feedback on the proposed budget.

Some members provided comments from council regarding the increase in the CRCA draft budget. They expressed that it was in no way a reflection of the work being done by the CA, but rather a concern of stretching the taxpayers to the limit.

The Chair advised that similar comments were expressed during budget talks and that the Board is going to have difficult time benefiting both the council and CRCA.

c) Members' Information Sheet

Donna Campbell, Administrative Assistant, advised members that a form requesting personal information was available in member's folders. She indicated that each year, the Authority publishes a Directory of its members, which includes members' telephone numbers, and that this directory was available to the public. Members were asked to indicate on the form their consent to publish this information. She requested that members turn in their completed forms by the end of the meeting.

13) Motions/Notices of Motions

There were none.

14) Adjournment

The Meeting adjourned at 8:43 P.M. on a motion by Jeff Banks, seconded by Allan McPhail.

Steve Knechtel
General Manager/Secretary-Treasurer

Bob Morrison
Chair

Chair's Comments – 2010

Tonight, I will begin my brief remarks by saying thank you. The staff under the direction of the General Manager, Steve Knechtel, have had a very busy and challenging year. They have carried out their duties with professionalism and good humour. You are appreciated. Thank you. The last Board of Directors have had many challenges in their term. Perhaps not surprisingly, budget time has brought about the biggest challenges, but with the good will and hard work of that Board, we have done the best we could. I want to say thank you to the Directors for their efforts. I found them to be a great group to work with and happy to see many of them still with us.

I want to make special mention tonight of the Cataraqui Conservation Foundation. The Foundation is comprised completely of volunteers. They put in long hours each year working for the betterment of the Cataraqui Region Conservation Authority, particularly in the areas of land acquisition and conservation education. They are also very willing to help out with other projects if the General Manager asks and money is available. Last year, for example, the Foundation granted \$43,000.00 to the CRCA education program. I know that the Board and staff of the CRCA are very thankful and appreciative of their efforts.

Source Water Protection has been a huge focus for both the staff and the Board of Directors over the past few years. A tremendous amount of work has been undertaken by a special committee of 15 community members under the leadership of John Williamson and Rob McCrae to move this Ontario Government initiative forward. In 2010, an assessment report was prepared and is now awaiting final approval from the Government. Meanwhile, the committee is forging ahead with the preparation of a Source Water Plan which must be ready by 2012. The work is very detailed and must follow very precise instructions of the government. The committee has done its job very well. Congratulations to all.

There were two firsts in this past year. A **Hearing Board** of the Board of Directors was held for the first time relative to the appeal of an application. The last time this had occurred was some twenty years ago. Also, the CRCA received notice that an offshore energy power generation application had been made in the Wolfe Island area. This is a new experience for the Authority.

There will be many challenges in the four years of this Board. In no particular order, I would summarize them as the following:

1. Establishing the place of the Conservation Authorities in the field of conservation In Ontario.
2. Satisfying the municipalities in our region regarding the necessity of the annual levy.
3. The implementation of the Source Water Plan.
4. Balancing the needs of the CRCA with the wants of the communities we work with.
5. (Connected with challenge #4), developing a Work Plan extension which is realistic, progressive, and acceptable to the communities we serve.

Finally, I welcome new and returning Board members to this chamber. The four years ahead will be as interesting for you as you want to make them. Trying to balance the instructions of your community with the requirements of the CRCA will perhaps be the biggest challenge of all. But, as I see it, it is our duty to do just that.

CATARAQUI REGION CONSERVATION AUTHORITY

PROPOSED MEETING SCHEDULE FOR 2011

Report IR-006-11 Rev. A

Last Updated: 1/21/2011

	FULL AUTHORITY (FA)	ADMINISTRATION AND FINANCE ADVISORY BOARD (AFAB)	CONSERVATION LANDS ADVISORY BOARD (CLAB)	WATERSHED MANAGEMENT ADVISORY BOARD (WMAB)
Target Meeting Days →	<i>4th Wednesday of the month</i>	<i>2nd Wednesday of the month</i>	<i>2nd Wednesday of the month</i>	<i>3rd Wednesday of the month</i>
JANUARY	19	-	-	-
FEBRUARY	23 *	-	23	-
MARCH	23	-		9
APRIL	-	-	-	-
MAY	25 *	-	-	-
JUNE	22	8	8	15
JULY	-	-	-	-
AUGUST	-	10	-	-
SEPTEMBER	28	14	14	21
OCTOBER	26 *	12		-
NOVEMBER	-	-	-	-
DECEMBER	-	-	-	-

JANUARY 2012	25			
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* Full Authority may include Cataraqi Source Protection Authority (CSPA) meeting
 All meetings held at the CRCA Administration Office Boardroom, commencing at 7:00 P.M. unless otherwise noted.
The AFAB expressed interest to hold meeting during the day - January 19, 2011
 ODC = Outdoor Centre, Little Cataraqi Creek Conservation Area
 TBC = To Be Confirmed

Cataraqui Source Protection Area

Policy Roundtable Schedule

In Order of Occurrence (January 31 through June 20, 2011)

(Prepared December 6, 2010)

#	Roundtable Location	Date	Venue	Vulnerable Area(s)	Municipalities Involved	Rationale for Date
1	Gananoque	Monday January 31	Gananoque Kinsmen Hall 400 Stone Street North, Gananoque	James W. King (Gananoque) Intake Protection Zone	Town of Gananoque Township of Leeds and the Thousand Islands	Avoid Gananoque Council mtg (1st & 3rd Tue) Avoid CRCA / SP Authority Wed mtgs Facilitator schedule conflict Wed and Thu
2	Mallorytown	Tuesday February 1	Front of Yonge Community Centre and Library 76 County Road 5 South, Mallorytown	Miller Manor Apartments Wellhead Protection Area	Front of Yonge	Avoid Front of Yonge Council mtg (1st & 3rd Mon) Avoid CRCA / SP Authority Wed mtgs Facilitator schedule conflict Wed and Thu
3	Kingston Mills	Monday February 28	Holy Name School 370 Kingston Mills Road, Kingston	Cana Wellhead Protection Area	City of Kingston	Avoid Kingston Council mtg (1st & 3rd Tue) Avoid CRCA / SP Authority Wed mtgs Facilitator schedule conflict Thu and Fri
4	Brockville	Tuesday March 1	Brockville Rowing Club 1 Ferry Street, Brockville	Brockville Intake Protection Zone	City of Brockville Township of Elizabethtown-Kitley St. Lawrence County (New York)	Avoid council meetings (following Mon & Tue) Avoid CRCA / SP Authority Wed mtgs Facilitator schedule conflict Thu and Fri
5	Sydenham	Monday April 4	South Frontenac Council Chambers 4432 George Street, Sydenham	Sydenham Intake Protection Zone	Township of South Frontenac	Avoid South Frontenac Council mtg (1st & 3rd Tue) Avoid CRCA / SP Authority Wed mtgs
6	Lansdowne	Tuesday April 5	Township of Leeds and the Thousand Islands Community Centre 1 Jessie Street, Lansdowne	Lansdowne Wellhead Protection Area	Township of Leeds and the Thousand Islands	Avoid Leeds Council mtg (2nd & 4th Mon) Avoid CRCA / SP Authority Wed mtgs
7	Bath	Monday May 16	St John's Hall 216 Church Street, Bath	A.L. Dafoe (Napanee), Bath, and Sandhurst Shores Intake Protection Zones	Town of Greater Napanee Loyalist Township	Avoid council meetings (following Mon & Tue) Avoid CRCA / SP Authority Wed mtgs
8	Athens	Tuesday May 17	Joshua Bates Centre 1 Main Street West, Athens	Highly Vulnerable Aquifers and Significant Groundwater Recharge Areas (# 1 of 3)	Township of Athens City of Brockville Township of Elizabethtown-Kitley Township of Front of Yonge Town of Gananoque Township of Leeds and the Thousand Islands Township of Rideau Lakes	Avoid council meetings Avoid CRCA / SP Authority Wed mtgs
9	Kingston	Monday May 30	Front Lounge, Portsmouth Olympic Harbour 53 Yonge Street, Kingston	Kingston Central and Point Pleasant (Kingston West) Intake Protection Zones	Township of Frontenac Islands City of Kingston Loyalist Township	Avoid Kingston Council mtg (1st & 3rd Tue) Avoid CRCA / SP Authority Wed mtgs
10	Marysville	Tuesday May 31	Wolfe Island Town Hall Main Street (Road 96), Marysville	Highly Vulnerable Aquifers and Significant Groundwater Recharge Areas (# 2 of 3)	Township of Frontenac Islands	Avoid Frontenac Islands Council mtg (2nd Mon) Avoid CRCA / SP Authority Wed mtgs
11	Napanee	Thursday June 16	Strathcona Paper Centre 16 McPherson Drive, Napanee	Highly Vulnerable Aquifers and Significant Groundwater Recharge Areas (# 3 of 3)	Town of Greater Napanee City of Kingston Loyalist Township Township of South Frontenac	Avoid council meetings Avoid CRCA / SP Authority Wed mtgs
12	Amherstview	Monday June 20	Amherstview Community Hall 108 Amherst Drive, Amherstview	Fairfield (Amherstview) Intake Protection Zone	City of Kingston Loyalist Township	Avoid Loyalist Council mtg (2nd & 4th Mon) Avoid Kingston Council mtg (1st & 3rd Tue) Avoid CRCA / SP Authority Wed mtgs Facilitator schedule conflict (following week)