

THE CATARAQUI REGION CONSERVATION AUTHORITY

FULL AUTHORITY MEETING MINUTES

MAY 25, 2011

WEST HALL, OUTDOOR CENTRE LITTLE CATARAQUI CREEK CONSERVATION AREA

Present:	Robert Morrison, Chair John Bonser Al Hanes Lisa Osanic Penny Porter Ron Vandewal	Doug Bickerton Rick Downes Velma Kelsey Gary Osborne Jeff Scott	Colin Boag Dorothy Hector Allan McPhail, Vice-Chair Bill Pierson Jane Topping
Regrets:	Jeff Banks		
Staff Present:	Steve Knechtel, General Manager/Secretary-Treasurer; Donna Campbell, Administrative Assistant; Rob McRae, Project Manager, SWP; Mara Shaw, Watershed Management Coordinator		
Guests:	Don Pearson, General Manager, Conservation Ontario		

The meeting commenced at 7:00 P.M. The Chair welcomed members and introduced Mr. Don Pearson, General Manager, Conservation Ontario.

1) Roll Call and Mileage

There were sixteen (16) members present.

2) Approval of Agenda

Moved by: Dorothy Hector
Seconded by: Jane Topping

THAT the agenda be approved as circulated.

Carried

3) Declarations of Conflict of Interest

There were none.

4) Delegations/Presentation

There were none.

5) Approval of April 27, 2011 Minutes (*distributed with agenda*)

Moved by: Allan McPhail
Seconded by: Doug Bickerton

THAT the minutes of the April 27, 2011 meeting of the Cataraqui Region Conservation Full Authority be approved.

Carried

6) Business Arising

The General Manager reminded members that following a presentation earlier in the year entitled *2010 CRCA Accomplishments*; members requested a thank you lunch be provided to staff in appreciation for their hard work. He advised that in conjunction with a staff event of undertaking routine improvements to advance the conservation authority's appearance, a lunch was provided to the delight of all staff.

7) Correspondence

There was none.

8) Presentation and Consideration of Reports

a) Watershed Perspectives Education Series (*presentations*)

Steve Knechtel, General Manager/Secretary-Treasurer, introduced members to the third in a series of education sessions. He advised members that senior staff, Rob McRae, Project Manager, SWP, would be presenting as well as guest speaker, Mr. Don Pearson, General Manager, Conservation Ontario.

The previous session included information on economic ties to natural resources and thoughts on sustainable economic development. This session included information on comparison of conservation authorities, as well as a component on emerging issues which includes Conservation Ontario strategic directions. These consist of four interconnected strategic goals (coalition builders, proactive policy-shapers, trusted science brokers, and quality of place experts) each with specific strategies which comprise Conservation Ontario's future direction and could affect the direction of the Conservation Authority.

The following topics were presented:

i) *Context:*

- (1) 2009 statistics – CRCA compared to its peer CAs

ii) *Emerging Issues:*

- (1) "The Road Ahead: Sharing Conservation Authority Strengths" - Strategic Direction 2011 to 2015, Don Pearson, General Manager, Conservation Ontario (*distributed with agenda*)

Don Pearson, General Manager, Conservation Ontario, thanked the Board for inviting him and provided a presentation which was followed by discussion. Mr. Pearson reported on the Strategic Plan 2011-2015 roles for Conservation Authorities and the core values which provide a solid foundation for CAs.

- (2) Considerations Outline

Rob McRae, Project Manager, SWP, provided an overview of some emerging issues to which the Conservation Authority should likely give consideration.

Rick Downes left the meeting at this point.

Members' questions were answered following each presentation.

b) Mac Johnson Wildlife Area Ad Hoc Committee

i) *Report of activity (presentation)*

Mara Shaw, Watershed Management Coordinator, provided members with a presentation and background information on marketing for the Mac Johnson Wildlife Area. Her presentation included a proposed marketing plan, feedback from Friends of Mac Johnson Wildlife Area, concept of the replacement nature centre and next steps, and noted that more details were provided with the next item for discussion, the marketing framework report.

The Chair provided comments on a recent event he attended at Mac Johnson Wildlife Area and noted the high volume of attendees.

ii) *Marketing framework (distributed with agenda)*

Mara Shaw, Watershed Management Coordinator, reviewed the report entitled Mac Johnson Wildlife Area (MJWA) Marketing Strategy Framework, which was distributed with the agenda. She advised that the document was based on a review of the 2009 MJWA Market and Feasibility Study by BMB Consulting Services, the 2010 MJWA Marketing Plan by the CRCA, and the 2011 Marketing MJWA Report by TD Graham & Associates.

Mara indicated that there were two stages to the marketing strategy. The first stage, to raise public awareness of MJWA and its benefits to the community, was estimated to take at least a year. Mara advised that the success of these marketing efforts will be evaluated six months into the marketing efforts and the marketing approach will be adjusted as necessary. The proposed timeline for moving into Stage 2, the fundraising campaign for replacement Nature Centre, will be determined partially by the awareness and engagement of residents at this 6-month review.

The Chair thanked Mara for her contribution to the project and her presentation.

Resolution: 038-11
Moved by: Lisa Osanic
Seconded by: Colin Boag

THAT the Cataraqui Region Conservation Authority adopt the “Mac Johnston Wildlife Area Marketing Strategy Framework” dated May 2011.

Carried

c) List of Accounts for approval to April 30, 2011 (distributed with agenda)

The List of Accounts for approval to April 30, 2011 was reviewed.

Resolution: 039-11
Moved by: Dorothy Hector
Seconded by: Allan McPhail

THAT the List of Accounts dated April 30, 2011 for the Cataraqui Region Conservation Authority in the amount of \$367,184.59 be approved.

Carried

- d) Statement of Expenditures and Revenues for the period ending April 2011 (*distributed with agenda*)

The Statement of Expenditures and Revenues for end of April 30, 2011 was reviewed. Members asked if there were any areas of concern and the General Manager advised that there were none.

Resolution: 040-11
Moved by: Dorothy Hector
Seconded by: Velma Kelsey

THAT the Cataraqui Region Conservation Authority receive the Statement of Expenditures and Revenues to the end of March 2011.

Carried

- e) Cataraqui Trail Management Board Minutes of March 24, 2011 and April 28, 2011 (*distributed with agenda*)

The General Manager presented the Cataraqui Trail Management Board (CTMB) minutes. He announced that the Cataraqui Trail fundraising event, Bike and Hike, would be held on Saturday, September 24, 2011. He noted the addition of a wagon ride to the event. Steve encouraged members to participate and experience the Cataraqui Trail.

Allan McPhail, Cataraqui Region Conservation Authority representative on the CTMB, advised that all proceeds from this event assist with improvements and maintenance of the trail.

Resolution: 041-11
Moved by: Allan McPhail
Seconded by: Doug Bickerton

THAT the Cataraqui Region Conservation Authority receive the Cataraqui Trail Management Board Minutes of March 24, 2011 and April 28, 2011.

Carried

9) Announcements or Inquiries

- a) Friends of Lemoine Point, Newsletter, Spring 2011 (*distributed electronically with agenda*)

The General Manager noted that the Friends of Lemoine Point Newsletter was issued periodically through the year. He advised that an electronic version had been distributed with the agenda and that a hard copy was available for members review at the meeting.

Dorothy Hector, Chair of the Lemoine Point Advisory Committee, advised that the property is well used and noted a recent growth in deer population.

- b) Conservation Ontario, Blog, Friday, May 13, 2011 re: Better Safe Than Flooded (*distributed with agenda*)

Mara Shaw, Watershed Management Coordinator, spoke to the Conservation Ontario Blog. She noted that further to the impending flood disaster unfolding in Manitoba, water levels in the Cataraqui Region Conservation Authority jurisdiction were at a record high for the month of May and that soil was saturated.

c) Conservation Ontario, 2010 Annual Report (*distributed with agenda*)

The Chair noted that the Conservation Ontario (CO) 2010 Annual Report was distributed with the Agenda.

The General Manager advised that it was a good example of what conservation authorities as a collective can do and how CO assists to advance service throughout the province.

Dorothy Hector, requested that the City of Kingston council members receive a copy of Conservation Ontario, 2010 Annual Report and Strategic Direction 2011 to 2015 report.

d) Update on Canoe Access at Mac Johnson Wildlife Area

Colin Boag informed members that the improvements to the canoe access on Centennial Road at Mac Johnson Wildlife Area (MJWA) are well underway. Work has been performed by Friends of Mac Johnson Wildlife Area, volunteers and CRCA staff. He noted that the Friends of Mac Johnson Wildlife Area had generously assisted with the funding for this project.

10) Motions/Notice of Motions

There were none.

11) IN CAMERA session to discuss property matters

Resolution: 042-11
Moved by: Dorothy Hector
Seconded by: Doug Bickerton

THAT the Full Authority move into **IN CAMERA** to discuss property matter.

Carried

Resolution: 043-11
Moved by: Jane Topping
Seconded by: Bill Pierson

THAT the Full Authority move out of **IN CAMERA** and report.

Carried

Resolution: 044-11
Moved by: Dorothy Hector
Seconded by: Bill Pierson

THAT subject to concurrence from the Cataraqui Trail Management Board; **AND** subject to the County of Frontenac permitting a right of way over their K&P property;

THAT the Cataraqui Region Conservation Authority provide a right-of-way in favour of Mr. Billy Day (applicant) in Part Lot 4, Concession IV in the geographic Township of Portland (municipality of South Frontenac) more specifically described as Portion 28 on the Authority's survey and in the corresponding deed Portion 28 and subject to the following conditions:

THAT the right of way is to be located, designed, constructed and maintained to standards acceptable to the Township and the Authority;

THAT the Authority receives in writing from the Township of South Frontenac that the right of way will not permit any future severance nor the issuance of a building permit for a residence; **AND**

THAT there be no costs to the Conservation Authority for any or all expenses associated with the grant of right of way, including but not limited to a survey and registration fees, construction of the re-located lane crossing and any costs for the participation of the Authority's solicitor where necessary.

Carried

12) Adjournment

The meeting adjourned at 9:27 P.M. on a motion by Dorothy Hector and Lisa Osanic.

Steve Knechtel
General Manager/Secretary-Treasurer

Robert Morrison
Chair