

THE CATARAQUI REGION CONSERVATION AUTHORITY

FULL AUTHORITY MEETING MINUTES

APRIL 27, 2011

WEST HALL, OUTDOOR CENTRE LITTLE CATARAQUI CREEK CONSERVATION AREA

Present:	Robert Morrison, Chair Colin Boag Velma Kelsey	Jeff Banks John Bonser Allan McPhail, Vice-Chair	Doug Bickerton Al Hanes Jane Topping
Regrets:	Rick Downes Gary Osborne Jeff Scott	Dorothy Hector Bill Pierson Ron Vandewal	Lisa Osanic Penny Porter
Staff Present:	Steve Knechtel, General Manager/Secretary-Treasurer; Donna Campbell, Administrative Assistant; Rob Gerritsen, Conservation Lands Coordinator; Mara Shaw, Watershed Management Coordinator		
Guests:	Don Ross, Executive Director, Frontenac Arch Biosphere Reserve (FABR)		

The meeting commenced at 7:03 P.M.

1) Roll Call and Mileage

There were nine (9) members present.

2) Approval of Agenda

The Chair advised of additions to the agenda under *Announcements or Inquiries*.

Colin Boag requested additions to the agenda under *Announcements or Inquiries*.

Moved by: Doug Bickerton
Seconded by: Jeff Banks

THAT the agenda be adopted as amended

Carried

3) Declarations of Conflict of Interest

There were none.

4) Delegations/Presentation

There were none.

5) **Approval of March 23, 2011 Minutes** (*distributed with agenda*)

Moved by: Allan McPhail
Seconded by: Jane Topping

THAT the minutes of the March 23, 2011 meeting of the Cataraqui Region Conservation Full Authority be approved.

Carried

6) **Business Arising**

The Chair reminded members of concurrence at the last meeting following the Year-In-Review presentation under Watershed Perspectives for a more formal acknowledgement of appreciation to all staff. He proposed a *thank you* lunch be provided. The General Manager informed that this would be organized in the near future.

7) **Correspondence**

- a) Canadian Food Inspection Agency, News Release, dated March 23, 2011 re: *The CFIA Takes Further Action to Slow Emerald Ash Borer* (*distributed with agenda*)

8) **Presentation and Consideration of Reports**

- a) **Watershed Perspectives** (*presentation*)

Steve Knechtel, General Manager/Secretary-Treasurer, introduced members to the second in a series of education sessions. He advised members that senior staff, Rob Gerritsen, Conservation Lands Coordinator and Mara Shaw, Watershed Management Coordinator, would also be presenting as well as guest speaker, Mr. Don Ross, Executive Director, Frontenac Arch Biosphere Reserve (FABR) Network.

The previous session included information on the Cataraqui Region Watershed and natural resources therein. This session included information on economic ties to natural resources and thoughts on sustainable economic development.

As well, information on the prime legislation guiding the Conservation Authority, an overview of past and present strategic plans and provincial funding, and an overview of current assets (e.g. dams, property, buildings and bridges) was presented.

The following topics were presented:

- i) *Watershed Setting:*
- economic activity / demographics
 - community trends
- Guest: Don Ross, FABR
- ii) *Context:*
- Conservation Authorities Act
 - Strategic plans: 1968 Conservation Report and Cataraqui to 2020
 - provincial grants
 - CRCA assets

Members' questions were answered following each presentation.

Steve provided closing remarks. He noted that all presentations would be posted on the member's page section of the CRCA website. He reiterated that the information is intended to assist members with balancing the needs of the CRCA and municipal desires and related levy and assist with developing a reasonable, progressive and acceptable WorkPlan. Members expressed interest in municipal integrated community sustainability plans (ICSPs) as a way to blend CA and municipal interests.

The General Manager noted that the next session would be in May.

b) Lemoine Point Advisory Committee (LPAC) Minutes of April 13, 2011 (*distributed with agenda*)

In the absence of both representatives, Steve Knechtel, General Manager/Secretary-Treasurer, presented the Lemoine Point Advisory Committee minutes.

i) *Election of Chair and Vice-Chair*
[LPAC-001-11 and LPAC-002-11]

Resolution: 030-11
Moved by: John Bonser
Seconded by: Colin Boag

THAT the Cataraqui Region Conservation Authority confirm Dorothy Hector and Lisa Osanic as Chair and Vice-Chair, respectively, of the Lemoine Point Advisory Committee for 2011.

Carried

ii) *2011 Capital Expenditures*
[LPAC-003-11]

Proposed capital projects involve phased improvements to trails and a storage lean-to along the existing workshop at the Lemoine Point Conservation Area.

Resolution: 031-11
Moved by: Allan McPhail
Seconded by: Velma Kelsey

THAT that the Cataraqui Region Conservation Authority proceeds with capital improvements to the Lemoine Point Conservation Area as outlined in the Forestry Technician's report and dated April 6, 2011.

Carried

iii) *Minutes of the Friends of Lemoine Point*
[LPAC-004-11]

Resolution: 032-11
Moved by: John Bonser
Seconded by: Colin Boag

THAT the Minutes of the Friends of Lemoine Point dated June 14, September 13, October 4, November 8 and December 13, 2010, and January 10 and February 14, 2011 be received.

Carried

c) Parrott's Bay Advisory Committee (PBAC) Minutes of April 19, 2011 (*distributed with agenda*)

In the absence of both representatives, Rob Gerritsen, Conservation Lands Coordinator, presented the Parrott's Bay Advisory Committee minutes.

i) *Election of Chair and Vice-Chair*
[PBAC-001-11 and PBAC-002-11]

Resolution: 033-11
Moved by: Jane Topping
Seconded by: Doug Bickerton

THAT the Cataraqui Region Conservation Authority confirm Penny Porter and Gary Osborne as Chair and Vice-Chair, respectively, of the Parrott's Bay Advisory Committee for 2011.

Carried

ii) *2011 Capital Expenditures*
[PBAC-003-11]

Proposed capital projects at the Parrott's Bay Conservation Area include phased improvements to trails and signage and an updated brochure.

Resolution: 034-11
Moved by: Allan McPhail
Seconded by: Velma Kelsey

THAT the Cataraqui Region Conservation Authority undertake in 2011 the capital projects for the Parrott's Bay Conservation Area as outlined in the Lands Planner's report dated April 12, 2011.

Carried

iii) *Management Strategy for Owl Woods, Amherst Island*
[PBAC-004-11]

The Cataraqui Region Conservation Authority property on Amherst Island is part of an area known as Owl Woods, an area used by owls especially for wintering. The increasing popularity of the area, together with vegetation changes, has raised concerns for the area. The Kingston Field Naturalists (KFN) has lead the preparation of a management strategy based on ecological principles. There are numerous recommendations with many potentially affecting the Conservation Authority operations and finances.

The strategy as presented has information from all the players involved. However, there has not been direct dialogue between all. There is a need for a meeting between the Conservation Authority, the Owl Woods residents, the Township and the KFN. Mr. Grooms is pursuing same for sometime in May.

Resolution: 035-11
Moved by: Jane Topping
Seconded by: Doug Bickerton

THAT that the Cataraqui Region Conservation Authority receive the Management Strategy for Owl Woods;

AND FURTHER THAT staff work with the Kingston Field Naturalists, our Owl Woods property neighbors and Loyalist Township on developing a plan based on the recommendations from the strategy.

Carried

- d) List of Accounts for approval to March 31, 2011 (*distributed with agenda and summary attached to these Minutes*)

Resolution: 036-11
Moved by: Velma Kelsey
Seconded by: Allan McPhail

THAT the List of Accounts dated March 31, 2011 for the Cataraqui Region Conservation Authority in the amount of \$246,001.00 be approved.

Carried

- e) Statement of Expenditures and Revenues for the period ending March 31, 2011 (*distributed with agenda and summary attached to these Minutes*)

The Statement of Expenditures and Revenues for end of March 31, 2011 was reviewed. Members asked if there were any areas of concern and the General Manager advised that there were none.

Resolution: 037-11
Moved by: Colin Boag
Seconded by: Doug Bickerton

THAT the Cataraqui Region Conservation Authority receive the Statement of Expenditures and Revenues to the end of March 2011.

Carried

9) Announcements or Inquiries

The following items were provided for information:

- a) Rideau Trail Association (RTA) 40th Anniversary Celebration, April 2, 2011 (*addition to the agenda*)

The Chair proudly displayed a T-shirt he was presented with for participating in the RTA kickoff of the "Carry the Stick" relay on April 2, 2011 held at the trailhead on the CRCA's Marshlands-Valleylands property. The president's walking stick will be carried from Kingston to Ottawa on weekends in 2011 as part of the RTA's 40th anniversary celebrations.

- b) Conservation Ontario Council meeting updates from AGM, April 18, 2011 (*addition to the agenda*)

The Chair noted that the CO Annual Report and Strategic Directions and Action Plan would be available for distribution to conservation authorities shortly.

The General Manager noted that there were new members on the Directors Board, including two from Eastern Ontario.

The General Manager noted that Ministry Jeffrey (Natural Resources) acknowledged "CAs have a job to do" and deserve support by partners.

- c) Cataraqui Conservation Foundation Earth Day Celebration, April 20, 2011 (*addition to the agenda*)

Steve Knechtel spoke to the Foundation's Earth Day celebration which took place on Wednesday, April, 20, 2011. He noted that the event featured guest speaker Dr. Paul Martin, Baillie Family Chair in Conservation Biology from Queen's University who spoke about biodiversity. Steve advised of the two awards presented to: Liz and Mike Evans (Individual) and the Frontenac Arch Biosphere Network (Corporate/Community).

- d) Article in Brockville Recorder and Times – Brock Trail revitalized (*addition to the agenda*)

Colin Boag spoke to members about a recent article in the Brockville Recorder and Times *re: Brock Trail development on the move*. Colin noted that city council recently resurrected the Brock Trail plan which includes an connection to the CRCA's Mac Johnson Wildlife Area. He requested that CRCA staff keep informed of progress.

- e) Youth Volunteer Day, April 27, 2011 (*addition to the agenda*)

Colin Boag spoke to the Youth Volunteer Day which took place earlier on Wednesday, April 27, 2011, at Mac Johnson Wildlife Area. He noted that the program was sponsored by the province to educate youth on the value of the environment. Colin advised that the youths assisted with completion of tree nursery by planting over 600 trees. The day was enjoyed by all who attended; students, CRCA staff, friends of MJWA and teachers.

- f) MOE Blog dated April 21, 2011 re: Climate Ready: Ontario's Adaptation Strategy and Action Plan (*distributed at the meeting, addition to the agenda*)

The blog indicated the Province had released a plan to help communities and citizens to adapt to aspects of changing climate such as more frequent sever storms, droughts, heat waves and disease outbreaks. The report can be found at:

http://www.ene.gov.on.ca/stdprodconsume/groups/lr/@ene/@resources/documents/resource/stdprod_085423.pdf

- g) Drinking Water Source Protection updates (*addition to the agenda*)

The General Manager informed members that the Cataraqui Source Protection Committee published a revised draft version of its assessment report. He noted that the report would be posted for a 30 day comment period (until Friday, May 27, 2011) at www.cleanwatercataraqui.ca and that an open house will be held on Tuesday, May 10, 2011 at 7:00 P.M. at the Outdoor Centre on Little Cataraqui Creek Conservation Area to discuss the report and the broader efforts.

A further draft of the report will be submitted to the Cataraqui SP Authority in June for its consideration and submission to the Ontario Ministry of the Environment.

h) Updates from previous meeting:

➤ *Wind Turbines on Amherst Island:*

The General Manager advised that following direction at the last meeting contact had been made with the power company and a meeting will be convened to discuss conservation initiative compatibility.

➤ *Property along Gananoque River near Marble Rock:*

The General Manager advised that the Council of the Township of Leeds and the Thousand Islands declined the land gift. The property is anticipated to be sold on the open market.

➤ *Delegate to attend Foundation meetings:*

The Chair reminded members of his request for assistance with attending the Cataraqui Conservation Foundation (Foundation) meetings. He noted that the next meeting would be the Foundation AGM held on Tuesday, May 17, 2011. John Bonser suggested he would confirm his availability to attend.

10) Motions/Notice of Motions

There were none.

11) Adjournment

The meeting adjourned at 9:24 P.M. on a motion by Colin Boag and John Bonser.

Steve Knechtel
General Manager/Secretary-Treasurer

Robert Morrison
Chair

Cataraqui Region Conservation Authority
List of Accounts for Approval
March 31, 2011

That the following be approved for payment:

CORPORATE SERVICE EXPENDITURES (500-570)	12,443.49
PAYROLL REMITTANCES	176,312.75
CORPORATE COMMUNICATIONS AND FUNDRAISING (650)	402.45
FLOOD CONTROL GENERAL (702)	1,654.91
FLOOD CONTROL - STRUCTURES AND MONITORING (703)	125.81
WATERSHED STUDIES AND INVENTORIES (704)	374.49
WATER QUALITY MONITORING (705)	130.87
PLANNING AND DEVELOPMENT REVIEW (708)	24.21
CONSERVATION EDUCATION AND INFORMATION (721-722)	503.02
ODC AND LCC CONSERVATION AREA (813,814,815)	17,622.33
MAC JOHNSON CONSERVATION AREA (816)	856.57
LEMOINE POINT CONSERVATION AREA (819)	1,905.08
GOULD LAKE CONSERVATION AREA (820)	66.14
LYN VALLEY CONSERVATION AREA (822)	453.55
BOAT RAMPS AND SUNDRY AREAS (823)	3,354.17
WORKSHOP AND MOTOR POOL (824)	73.82
OIL AND GAS PURCHASES (826)	6,028.74
VEHICLES - MAINTENANCE AND REPAIRS (827)	658.33
EQUIPMENT - MAINTENANCE AND REPAIRS (830)	2,128.11
VEHICLE AND EQUIPMENT LICENSING (831)	50.00
VEHICLE AND EQUIPMENT ACQUISITION (834)	2.80
MISCELLANEOUS REIMBURSEMENTS (850)	258.46
GENERAL EXPENSES (851)	120.00
STAFF FUND (860)	120.00
SPECIAL PROJECT EXPENDITURES (865-958,960,988-990,993-996)	12,167.03
CATARAQUI TRAIL (959)	563.30
SOURCE WATER PROTECTION (981-987)	7,600.57
	<u><u>246,001.00</u></u>

CATARAQUI REGION CONSERVATION AUTHORITY
Statement of Expenditures and Revenues
 for the period ended March 31, 2011

Summary Sheet

	Expenditures				Revenue			Surplus/ Deficit		
	Adopted Budget	Revised Estimate	Current Month	Actual Y.T.D.	% of Budget	Annual Budgeted Revenue	Revised Estimated Revenue		Actual Revenue To Date	% of Budget
Corporate Services										
A-1 Management, Finance, Office	543,275	0	38,401	118,503	22%	543,275	0	478,841	88%	360,338
Watershed Management										
B-1 Flood Control	214,952	0	17,504	46,178	21%	214,952	0	153,038	71%	106,860
B-2 Watershed Planning	780,300	0	52,103	128,129	16%	780,300	0	109,784	14%	-18,346
B-3 Environmental Review & Reg.	271,500	0	23,517	67,232	25%	271,500	0	163,778	60%	96,545
C-1 Communications	133,550	0	9,612	31,051	23%	133,550	0	130,550	98%	99,499
C Conservation Education	160,850	0	12,415	32,758	20%	160,850	0	52,654	33%	19,896
D-1 Water Quality Monitoring	24,100	0	131	419	2%	24,100	0	24,100	100%	23,681
D-2 Trees & Extension Services	266,500	0	1,658	3,993	1%	266,500	0	22,156	8%	18,163
Conservation Properties & Equipment										
E-1 LCCCA & Outdoor Centre	305,150	0	65,744	150,127	49%	305,150	0	235,547	77%	85,420
E-2 Lemoine Point	154,125	0	6,882	29,206	19%	154,125	0	148,049	96%	118,843
E-3 Parrott's Bay & Owl Woods	32,550	0	1,294	7,035	22%	32,550	0	32,050	0%	25,015
E-4 Mac Johnson Wildlife Area	90,175	0	6,114	25,310	28%	90,175	0	86,730	96%	61,420
E-5 Lyn Valley	12,500	0	75	454	4%	12,500	0	12,500	100%	12,046
E-6 Gould Lake	37,570	0	407	867	2%	37,570	0	-313	-1%	-1,180
E-7 Other Conservation Lands	159,155	0	6,354	26,736	17%	159,155	0	157,155	99%	130,419
E-8 Cataraqui Trail & Network	22,650	0	5,160	6,698	30%	22,650	0	3,448	15%	-3,249
F-1 Workshop & Motor Pool	219,100	0	10,192	27,073	12%	219,100	0	83,390	38%	56,317
F-2 Capital Asset Management	38,750	0	0	0	0%	38,750	0	38,750	100%	
Totals Operations	<u>3,466,752</u>	<u>0</u>	<u>257,563</u>	<u>701,769</u>	<u>20%</u>	<u>3,466,752</u>	<u>0</u>	<u>1,932,206</u>	<u>56%</u>	<u>1,191,688</u>
Regular Projects	<u>469,220</u>	<u>0</u>	<u>65,036</u>	<u>152,050</u>	<u>0%</u>	<u>469,220</u>	<u>0</u>	<u>238,178</u>	<u>51%</u>	<u>86,128</u>
Potential Projects	<u>0</u>	<u>0</u>	<u>832</u>	<u>1,362</u>	<u>0%</u>	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>0%</u>	<u>2,638</u>
Totals	<u>3,935,972</u>	<u>0</u>	<u>323,431</u>	<u>855,180</u>	<u>22%</u>	<u>3,935,972</u>	<u>0</u>	<u>2,174,384</u>	<u>55%</u>	<u>1,280,454</u>

Surplus/Deficit 2010
 Total Surplus/Deficit

Prepared by Cheryl Rider
 04/20/2011

0
 1,280,454