

THE CATARAQUI REGION CONSERVATION AUTHORITY

CONSERVATION LANDS ADVISORY BOARD (CLAB)

WEDNESDAY, FEBRUARY 23, 2011

GENERAL PURPOSE ROOM, OUTDOOR CENTRE

Present: John Bonser, Chair Colin Boag, Vice-Chair Bob Morrison
Gary Osborne Jeff Scott Jane Topping

Staff Present: Donna Campbell, Administrative Assistant; Robert Gerritsen, Conservation Lands Coordinator; Jason Hynes, Lands Planner

The meeting commenced at 4:30 P.M.

1) Roll Call and Mileage

There were six (6) members present.

2) Approval of Agenda

Moved by: Bob Morrison
Seconded by: Jane Topping

THAT the Conservation Lands Advisory Board members approve the agenda as circulated.

Carried

3) Declarations of Conflict of Interest

There were none.

4) Delegations/Presentation

There were none.

5) Approval of September 8, 2010 Minutes of the Conservation Lands Advisory Board Meetings
(distributed with agenda)

Moved by: Jane Topping
Seconded by: Colin Boag

THAT the minutes of the September 8, 2010 Conservation Lands Advisory Board meeting be approved as circulated.

Carried

6) Business Arising

Members expressed concern of the values assigned in the *Asset Management Plan*, Report IR-051-10, which was attached to the September 8, 2010 minutes. After considerable discussion over concerns for 2011 budget implication of these values, members were advised that as per a supplementary report which was reviewed by the Administration and Finance Advisory Board (AFAB) in October these amounts had been revised. It was noted that the supplementary report had also been reviewed by the Full Authority at the October 20, 2010 meeting. Members were also advised that the AFAB was currently reviewing the proposed 2011 budget.

Bob Morrison left the meeting to join the Administration and Finance Advisory Board meeting.

7) Correspondence and Information

There was none.

8) Reports / Items for Consideration

- a) Charleston Lake Boat Ramp – Request from Township of Athens to Provide Additional Parking Spaces and Cost Sharing Arrangements (*Report IR-010-11 distributed with agenda*)

Rob Gerritsen, Conservation Lands Coordinator, reviewed his report which was distributed with the agenda. Members requested clarification and history of the Conservation Authority's involvement in boat ramps. Rob advised that the original direction through the Conservation Report, dated 1968, indicated to pursue recreation on the in-land lakes. Rob further advised that the Cataraqui Region Conservation Authority currently has fifteen boat ramps. He noted that the cost to maintain boat ramps was minimal and included operations staff time for installation and removal and some grass cutting. Members further questioned the necessity of CRCA involvement with boat ramps.

Members returned their attention to the report and discussion ensued. It was suggested that a user fee be applied to boat ramps to assist with associated costs. It was noted that the Charleston Lake Association would be making an undetermined contribution. Members showed their appreciation of the current parking restrictions and recognized the complexity of the situation and were hesitant to commit funding at this point. It was suggested that the Conservation Authority work with the Township to acknowledge its responsibility for future parking within the village. The following motion was put forward with the understanding that staff would report back at next meeting.

Resolution: CLAB-001-11
Moved by: Colin Boag
Seconded by: Gary Osborne

THAT the Conservation Lands Advisory Board recommend to the Full Authority

THAT a decision on funding for a parking project at the Charleston Lake Boat Ramp be deferred until such time that:

- a) The Conservation Authority is made aware of a funding contribution by the Charleston Lake Association.

AND

- b) The Township of Athens acknowledges its responsibility for future parking within Charleston village.

Carried

- b) Little Cataraqui Creek Conservation Area – Master Plan Update and Revised Timelines (*IR-011-11 distributed with agenda*)

Jason Hynes, Lands Planner, presented his report which was distributed with the agenda. He provided a brief overview which spoke to the Master Plan for Little Cataraqui Creek Conservation Area (LCCCA), along with a revised timetable. Members requested confirmation that the plan would include specific recommendations to maintain and manage the impact of property use and the impacts on species and eco systems. Jason assured members that these items would be identified and included in the plan.

Resolution: CLAB-002-11
Moved by: Jeff Scott
Seconded by: Jane Topping

THAT the Conservation Lands Advisory Board recommend to the Full Authority;

THAT the Cataraqui Region Conservation Authority accept the report, from the Lands Planner, regarding the update to the Little Cataraqui Creek Conservation Area's Master Plan, dated February 17, 2011.

Carried

c) Allocation of 2011 Master Plan Implementation Funds (*Report IR-012-11 distributed with agenda*)

Jason Hynes, Lands Planner, presented his report which was distributed with the agenda. The report identified potential allocation of funding for improvements to the canoe launch area at the Mac Johnson Wildlife Area and parking changes at the Charleston Lake Boat Ramp. Members supported moving ahead with the Mac Johnson Wildlife Area.

Resolution: CLAB-003-11
Moved by: Colin Boag
Seconded by: Jane Topping

THAT the Conservation Lands Advisory Board recommend to the Full Authority;

THAT the Cataraqui Region Conservation Authority allocate the Master Plan Implementation Funding as budgeted for 2011 with \$3,630 to the MJWA Canoe Access Point Improvements.

Carried

9) Updates and Information Items

To provide a better understanding of the Cataraqui Region Conservation Authority's (CRCA) land holding management, Jane Topping requested that staff provide board members with a status of all CRCA land holdings. She provided a detailed list of items (attached) and requested staff report back at the next meeting.

Resolution: CLAB-004-11
Moved by: Jane Topping
Seconded by: Jeff Scott

THAT staff provide all board members with information on Conservation Authority land holdings, using a list of items developed by Jane Topping as a guide.

Carried

10) Inquiries/Notices of Motion

There were none.

11) Next Meeting

The next meeting is scheduled for Wednesday, June 8, 2011 at 7:00 P.M.

12) Adjournment

The meeting adjourned at 6:23 P.M. on a motion by Jane Topping, seconded by Jeff Scott.

Steve Knechtel
General Manager/Secretary-Treasurer

John Bonser
Chair

Jane,
As requested.

----- Original Message -----

From: [Jane Topping](#)

To: [John Bonser](#)

Sent: Wednesday, February 16, 2011 11:11 AM

Subject: CLAB Agenda etc.

Good morning John,

Some thoughts for you to contemplate.

What about asking Rob to provide a chart style report on the status of management all CRCA Conservation land holdings as of 01/01/2011. To include:

- listing of all Conservation Land holdings and their approx. size & location
- reason for acquisition *(ecological or recreational)*
- method of acquisition (donation, purchase)
- date of acquisition
- management plan in place yes or no if yes is management plan a temporary or final version and provide date completed
- dates of any reviews of existing management plans and reason

This should not take him too long to pull off the computer and would be useful for in one concise form.

Are there criteria for putting in new boat ramp access points and what are they?

I also think we should at some point look at why CRCA holds Conservation Land given the economic times we are in. Are we doing it the right way and for the right

Cheers,

Jane